

Township of Monee, in the County of Will, of the State of Illinois

APPROVED MINUTES OF SCHEDULED MEETING OF THE BOARD OF TRUSTEES-MARCH 18, 2010

The scheduled meeting of the Board of Trustees of the Township of Monee was conducted on Thursday, March 18, 2010 at the Monee Township Hall, 26121 S. Egyptian Trail, Monee, Illinois.

Board Members in Attendance: Supervisor Donna Dettbarn, Trustee Jackie Stuenkel, Trustee Deborah Burgess, Trustee James Young, Trustee Maurice Brown, and Clerk Bobby Lathan.

Staff in Attendance: Administrative Assistant Willa Simmons.

Other Elected/Appointed Township Officials in Attendance: Highway Commissioner David Deutsche and Assessor Sandra Heard.

Attorney: Joseph M. Cernugel.

Members of the Public in attendance: JoAnne Alexander, Leo Alexander, Sharon Spence, Patti Guinn, Karen Brown and Mary Truss.

Press: None

Supervisor Dettbarn called the meeting to order at 7:00 p.m.

The assembly recited the pledge to the Flag prior to the commencement of the meeting.

Section 1.-Minutes

Minutes for the Scheduled Meeting of February 18, 2010 were approved. Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

Abstain: Stuenkel

MOTION CARRIED, 4-0-1

Executive Minutes for the Meeting of February 18, 2010 were approved. Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn
Nays: None
Abstain: Stuenkel

MOTION CARRIED, 4-0-1

Executive Minutes for the Meeting of February 18, 2010 were released. Motioned by Trustee Burgess and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn
Nays: None
Abstain: Stuenkel

MOTION CARRIED, 4-0-1

Section 2.-Public Comments:

None

Section 3.-Supervisor' Report:

- General Assistance Report February 12, 2010 through March 11, 2010
 - Intakes-4: Applications-2: Received Flat Grant-0: Received Other Aid-0: Pantry-8: Denied-1: Pending-1: Terminated-0 Total \$ 824.91
 - Supervisor Dettbarn and Administrative Assistant Simmons will be attending General Assistance Seminar on April 29, 2010.
- Senior committee update
 - "Spring Selebration" is scheduled for Tuesday, April 20th.
- Correspondence
 - The TOIRMA Board of Trustees voted to issue a dividend to all eligible townships. Monee Township received a dividend of \$3344.00. The dividend will be split equally between General Town and Road & Bridge Funds
- Supervisor Dettbarn and Administrative Assistant Simmons have completed the FOIA Training. Clerk Lathan and Assessor Heard must complete the Training.
- Ms. Sharon Spence, a representative from the Upward Bound Program at Governors State University, made presentation on their program. Trustee Brown invited her because of the program could impact the youth from our township.
- JoAnne Alexander, Executive Director Southland Senior Services, made presentation to the Board.
- A Census 2010 Representative, Theresa Singleton, will be at the Township Building from 1 p.m. to 4 p.m. daily until April 19, 2010 to answer questions related to the Census.

Section 4.-Clerk' Report:

- Published Budget Hearing Notice was placed in the Southtown Star and the Monee Monitor Newspapers.
- Statement of Economic Interest Forms sent to Township Officials from County Clerk's Office must be completed and returned to the County Clerk by May 1st.
- TOI Annual Clerk Fee was reduced from \$30.00 to \$25.00.
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Section 5. Highway Commissioner's Report:

- Purchasing 2011 Ford F550 Diesel Truck with 10 foot Box for salt spreader. Delivery is 8-10 weeks.

Section 6. Assessor's Report:

- Still need to complete FOIA Training.
- Township has some sales.
- Still need Signage for Assessor Office.
- Show appreciation to Patti Guinn for her volunteerism. Presented her with the Assessor's expense payment received for the Township.

Section 7: Attorney's Report:

- Attorney Cernugel sent a letter to Village Attorney Forest Miles regarding the lease for the premises at 46 Towncenter, University Park.
- The competitive Bidding process is required if the purchases of services, materials, equipment or supplies is in excess of \$20,000.00.

Section 8: Standing Committee/Commission Report:

Township Plan Commission

None

Section 9. New Business:

By consensus, the Board agreed to send letter to Kid Wish Network indicating that the Township will not be donating to their Organization.

The Board approved the Social Service Agreement with Crete Monee Post Prom for \$100.00. Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved the payment of Annual Dues to TOI Trustee Division and Educational Workshops. Motioned by Trustee Brown and seconded by Trustee Stuenkel.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved a National Day of Prayer on Thursday, May 6, 2010 at the Township Building. Motioned by Trustee Young and seconded by Trustee Stuenkel.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved the Social Service Agreement with Southland Senior Services for \$3500.00. Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved a contract with TFH Cleaning Service, Inc for \$2280.00 to perform janitorial services at the Assessor Office (46 Towncenter). Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved the funds of \$850.00 to use for Signage at the Assessor Office. Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

Abstain: Stuenkel

MOTION CARRIED, 4-0-1

The Board approved a list of Items which the Township has declared as surplus.
Motioned by Trustee Stuenkel and seconded by Trustee Brown.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn
Nays: None

MOTION CARRIED, 5-0

The Board approved Line Item Transfer for the General Town Fund of \$5691.00 from 5195 Contingency; \$3,700 to 5030 Health Insurance, \$71.00 to 5060 Training, \$1,200.00 to 5215 Equipment Purchase, and \$720.00 to 5333 Newsletter. Motioned by Trustee Stuenkel and seconded by Trustee Burgess.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn
Nays: None

MOTION CARRIED, 5-0

The Board approved Line Item Transfer for the Road District of \$130.00 from 5195 Contingency to 5125 Dues and Subscriptions. Motioned by Trustee Brown and seconded by Trustee Stuenkel.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn
Nays: None

MOTION CARRIED, 5-0

The Board approved Agenda for Tuesday, April 13, 2010 Annual Town Meeting.
Motioned by Trustee Stuenkel and seconded by Trustee Burgess.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn
Nays: None

MOTION CARRIED, 5-0

Section 10. Old Business:

- Monee Youth Sports Social Service Agreement signed and received.
- Will County Center for Community Concerns Social Service Agreement signed and received.
- 2010-2011 Budget will be posted by March 15, 2010.

- Sign for Township Building on Egyptian Trail- Project is ongoing.

Section 11, Project Reports

- Website Update- Still need updated to the Website.
- Boys and Girls Club
 - Meeting notes and Minutes presented.
 - Mission Statement at next meeting
- Going Green
 - Will invite speaker to May 2010 meeting.

Section 12. Trustee Audit of Account/Clerk Certification Audit:

The Board approved the payment of the bills as presented. Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

Section 13. Board Comments:

Trustee Brown requested that Monee Township send a letter to Rich Township to congratulate them for being awarded Township of the Year.

Adjournment:

The Board meeting was adjourned at 8:50 p.m. Motioned by Trustee Stuenkel and seconded by Trustee Young.


Roll Call:

Ayes: Stuenkel, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

Respectfully submitted for Approval,


Bobby R Lathan Sr.
Monee Township Clerk