

Township of Monee, in the County of Will, of the State of Illinois

APPROVED MINUTES OF THE SCHEDULED MEETING OF THE BOARD OF TRUSTEES-March 19, 2020

The scheduled meeting of the Board of Trustees of the Township of Monee was conducted on Thursday, March 19, 2020 at Monee Township Hall, 26121 S. Egyptian Trail Road, Monee, Illinois.

Board Members in Attendance: Supervisor Donna Dettbarn, Trustee Maurice Brown, Trustee James Young, and Clerk Bobby Lathan.

Board Member Absent: Trustee Terri Boles and Trustee Deborah Burgess

Other Elected/Appointed Township Officials in Attendance: Highway Commissioner David Deutsche

Attorney: Scott Pyles

Administrator: Willa Simmons

Members of the Public in Attendance: None

Press: None

Supervisor Dettbarn called the meeting to order 7:00 pm.

The assembly recited the pledge to the Flag prior to the commencement of the Meeting.

Section 1: Minutes

Minutes for the Scheduled Meeting of February 20, 2020 were approved as written. Motioned by Trustee Brown and seconded by Trustee Young

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

Section 2: Public Comments

- None

Section 3: Supervisor's Report:

- General Assistance
 - Report for February 14, 2020 through March 10, 2020
 - Intakes-:4 Applications-1: Received Flat Grant-0:

Received Other Aid-0: Pantry-7: Denied-4: Pending-1:
Terminated-1

Total on General Assistance-5

- Total Amount for General Assistance (GA)- \$1,520.00
- Total Amount for Emergency Assistance (EA)-\$ 300.00
- Total Amount for GA and EA-\$ 1,820.00

○ Senior Committee Update

- Senior Luncheon for Wednesday, April 8, 2020 CANCELLED.

○ Correspondence

- A Thank You letter from Will-Grundy Center for donation of \$1,500.00.

Section 4: Clerk's Report

- Primary Election is completed. Election results become Official on April 7, 2020.
- Statement of Economic Interest (SEI) must be completed online, by May 1, 2020. A \$15.00 penalty will be required, if not filed by May 1st.

Section 5: Highway Commissioner's Report:

- Full time employee, Jeff Zimmer is working out well.
- Salt will cost \$74.75 per ton.

Section 6: Assessor's Report.

- None.

Section 7: Attorney's Report

- None

Section 8: Standing Committee/Commission Report

Township Plan Commission Report:

- None

Section 9: New Business

The Board approved the Tuesday, April 14, 2020 Annual Town Meeting Agenda. Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board approved 2020 Township Official of Illinois Clerk Division Dues of \$30.00. Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board approved 2020 Illinois Township Association of General Assistance Caseworkers Dues of \$50.00. Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board approved TFH Cleaning Service Annual Contract Renewal for \$6,290.00. Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board approved RWK Designs yearly Contract Renewal for \$851.23. Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board approved payment of \$1,766.22 to Will Ride Program for December 2019. Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board approved payment of \$6,000.00 to Will Ride Program for an estimate of January, February and March 2020 ridership. Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board approved Macchietto Roth & Company, P.C. Bid Proposal for auditing the Township for three (3) year period (Year ending March 31, 2020 \$8,800.00, Year ending March 31, 2021 \$9,000.00 and Year ending March 31, 2022 \$9,300.00). Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board approved General Town Fund, Assessor's Budget Line Item Transfer of; \$1,050 from Training (5060), \$400.00 to Professional Fees-Network Consultant (5046) and \$650.00 to Telephone/Cell (5110); \$250.00 from Postage (5115) to Dues & Subscriptions (5125); \$500.00 from Office Supplies(5100) to Professional Fees-Network Consultant (5046); \$600.00 from Meals, Workshops, Travel, Office (5985) to Professional Fees-Network Consultant (5046); \$590.00 from Equipment Maintenance (5205), \$240.00 to Professional Fees-Network Consultant (5046), \$250.00 to Computer Equipment Purchase (5220) and \$100.00 to Equipment Rental (5520); \$300.00 from Travel Expense (5055) to Professional Fees-Network Consultant (5046); \$100.00 from Publishing -Legal Notice (5120) to Utilities (5114); \$325.00 from Health Insurance (5030) to Payroll Tax(5010); \$800.00 from IMRF (5020) to Payroll Expense Salaries(5000) ; \$700.00 from Professional Fees Legal (5042) to Payroll Expenses Salaries (5000); \$ 350.00 from Unemployment Tax (5015) to Professional Fees-Network Consultant (5046) ; \$825.00 from Office Lease(5105) to Professional Fees-Network Consultant (5046); \$400.00 from Office Maintenance (5980) to Professional Fees-Network Consultant (5046) and \$250.00 from Dues & Subscriptions (5125) to Computer Software (5130). Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved Road District Budget, Road and Bridge Fund Line Item Transfer of \$400.00 from Contingencies (5195); \$300.00 to Telephone/Cell (5110) and \$100.00 to Dues and Subscriptions (5125). Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved COVID-19 Emergency Plan. Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Young, Dettbarn

MOTION CARRIED, 3-0

The Board received dividends from Township Officials of Illinois Risk Management Association (TOIRMA).

- \$1,481.00 for Town
- \$2,316.00 for Road and Bridge.

2020-2021 Budget Workshop

The Board reviewed and discussed Tentative Budget.

Section 10: Old Business

Township of Illinois 2020 Educational District Event at Marriot Hotel Bloomington/Normal on Saturday, March 28, 2020 is cancelled

Section 11: Project Reports

Youth Committee

Youth Night Spring Session at Crete-Monee School District 201U is cancelled.

Going Green

None.

Section 12: Trustee Audit of Accounts/Clerk Certification Audit

The Board approved the payment of the bills as presented for the period of **February 21, 2020 through March 19, 2020**. Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

Section 13: Board Comments

None

Adjournment:

The Board meeting was adjourned at 7:36 p.m. Motioned by Trustee Brown and seconded by Trustee Young.

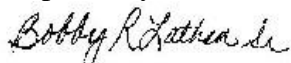
Roll Call:

Ayes: Brown, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

Respectfully submitted for Approval



Bobby R. Lathan Sr.
Monee Township Clerk

REVIEWED AND APPROVED THURSDAY, APRIL 16, 2020